

6 February 1980

Notice for SIS Personnel

1. Effective Pay Period 03, 1980 the Earnings and Leave Statements for personnel assigned to the Senior Intelligence Service (SIS) will now reflect the proper pay schedule (SIS).

2. For personnel assigned to the Senior Intelligence Service prior to 13 January 1980, special attention should be paid to the "Leave Status" columns of the Earnings and Leave Statement for Pay Period 03, 1980. This Earnings and Leave Statement reflects the "AL BAL BEGIN YR" which already subtracted any forfeited annual leave for the 1979 leave year that is reflected on this Earnings Statement. The "AL BAL BEGIN YR" figures for Pay Period 03 should be the same as the "AL BAL AS OF THIS PP" figures for Pay Period 02, minus any 1979 forfeited annual leave indicated on Pay Period 03. For those officers who used 80 or more hours of annual leave during the 1979 leave year there will be no forfeiture. For those officers who used less than 80 hours annual leave the forfeiture will reflect the appropriate number of hours. In addition, please note that the item "MAX YR END BAL" is not applicable for SIS Personnel and should be disregarded.


Systems Administration Branch
Compensation Division

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